

## Freedom of Information Act

Information available from **Llangain Community Council**  
under the model publication scheme - January 2009

Information to be published	How the information be obtained
<p><b>Class 1 - Who we are and what we do</b> Contact Details for Councillors</p> <p>Location of Council office and accessibility details</p> <p>Staffing structure</p>	<p>Community Website Notice Boards Clerk/Hard Copy</p> <p>Not Applicable</p> <p>Clerk only</p>
<p><b>Class 2 - What we spend and how we spend it</b> Financial information relating to estimated and actual income and expenditure</p> <p>Annual return and auditor's report</p>	<p>Minutes/Hard copy</p> <p>Clerk/Hard copy/Notice Boards</p>
<p><b>Class 3 - How we make decisions</b> Council minutes</p> <p>Timetable of meetings</p> <p>Responses to planning applications</p> <p>Responses to consultation papers</p>	<p>Clerk - Hard copy/website</p> <p>Community Website/ Hard copy</p> <p>Minutes/Hard copy</p> <p>Minutes/Hard copy</p>

Information to be published	How the information be obtained
<p><b>Class 4 - Policies and procedures</b> Code of conduct</p> <p>Investment Strategy</p> <p>Risk Assessment Policy</p>	<p>Hard copy</p> <p>Not Applicable</p> <p>Hard copy/website</p>
<p><b>Class 5 - Lists and Registers</b></p>	

Asset register	Hard copy/website
Declaration of Interest	Minutes/website
Register of gifts and hospitality	Minutes
List of members	Clerk /Notice Boards/Community
Class 7 - Services Footway Lighting	Inspection
Public Footpaths	County Council/ Clerk Inspection

Information to be published	How the information be obtained
Additional information	Clerk /website

#### Contact details

Clerk to the Council  
Cysgod y Dderwen  
Heol Alltyferin  
Pontargothi  
Caerfyrddin  
SA32 7NE

T : 01267 290 199

E : [clerk@llangain.org](mailto:clerk@llangain.org)

#### Scale of charges

Photocopying - 5p per sheet (black and white), 20p per sheet (colour) based on actual costs  
Postage - actual cost of standard 2nd class Royal Mail